



Mokgadi Rosina Letswalo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Office administrator, call center and office jobs. i'm a team and also individual worker, neat and tidy, computer skills, good human relations with public, ability to work under pressure, easy learner.

Preferred occupation Call Centre agent
Administrative jobs

Preferred work location Siyabuswa
Mpumalanga

Contacts and general information about me

Gender Female

Residential location Pretoria / Tshwane
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2011.03 iki 2020.09**

Company name AVBOB

You were working at: Sales representative

Occupation Sales representative

What you did at this job position? Marketing and Administrator

Working period **nuo 2008.10 iki 2011**

Company name Quest (post office)

You were working at: Store person

Occupation Post lady

What you did at this job position? Street deliver and sorting out the mails

Education

Educational period	nuo 2004.01 iki 2004.12
Degree	Diploma
Educational institution	Dam business college
Educational qualification	Human resources management
I could work	Customer care

Educational period	nuo 2009.01 iki 2009.12
Degree	Certificate
Educational institution	College Campus
Educational qualification	Office computing certificate
I could work	Office administrator

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Computer knowledge

TYPING SKILLS,MS WORD,MS EXCEL,MS POWERPOINT , INTERNET

Recommendations

Contact person	JOHN JOURBERT
Occupation	MANAGER
Company	AVBOB
Telephone number	0820861230
Email address	Johnjourbert@assurance.co.za

Additional information

Your hobbies	TRAVELING, READING, SPORTING
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	Commition R per month