

Dieketseng Friedah Kholoane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am humble and ambitious, eager to learn new things and willing to do more, team player and a fast learner.

Preferred occupation

Computer operator IT, computing jobs

Preferred work location

Aliwal North Eastern Cape

Queenstown Eastern Cape

Contacts and general information about me			
Day of birth	1984-12-15 (39 years old)		
Gender	Female		
Residential location	Sterkspruit Eastern Cape		
Telephone number	Information is available only for registered users. <mark>Sign in</mark>		
Email address	Information is available only for registered users. <mark>Sign in</mark>		
Work experience			
Working period	nuo 2004.08 iki 2005.08		
Company name	King of Tiles		
You were working at:	Tilers		
Occupation	Data capturer		
What you did at this job position?	Doing quotations for customers, doing invoices and talking to customers		
Education			
Educational period	nuo 2002.02 iki 2003.02		
Degree	Diploma		
Educational institution	Stanford Business College		
Educational qualification	Computer Skills and Information Technology Skills		
I could work	As Receptionist, Clerk, Data Capturer and General worker		

Languages			
Language	Speaking level	Understanding level	Writing level
Sesotho	very good	very good	very good
English	very good	very good	very good
isiXhosa	good	good	good

Computer knowledge

Hardware & Software. Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Microsoft Access, A+ Introduction, N+, Visual Basic, PC Maintenance,

Recommendations	
Contact person	Miss Clara Nkuna
Occupation	Indoors Manager
Company	King of Tiles
Telephone number	0738589269
Additional information	
Your hobbies	Reading and Playing Table Tennis
Driver licenses	None
Salary you wish	R12000 R per month