



Keneuoe Mokoena

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Administration-filling clerk

I did business administration N6 at school

And also i have engineering qualifications N2-N3

I have waste and disposal level4 i know more about waste management..

Im hardwork,fast leaner

I know more about filling organizing

I have learn how to keep client confidentiality because i was working at hospital...working with patient fill organising them even capturing on system.

Was making daily and monthly statistic...im self driving person.

Preferred occupation Filing clerk
Administrative jobs

Preferred work location Welkom
Free State

Contacts and general information about me

Day of birth	1991-08-25 (34 years old)
Gender	Female
Residential location	Sedibeng Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2016.03 iki 2020.03
Company name	Sebokeng Hospital
You were working at:	Learnership

Education

Educational period **nuo 2015.01 iki 2016.12**
 Degree Diploma
 Educational institution Sedibeng college
 Educational qualification Business Management N6
 I could work Yes

Educational period **nuo 2018.01 iki 2018.12**
 Degree Certificate
 Educational institution Academy of sciences and computer practice
 Educational qualification N2 -N3 fitting and turning
 I could work Yes

Educational period **nuo 2017 iki 2017**
 Degree Certificate
 Educational institution Sebokeng Hospital
 Educational qualification Waste and disposal level4
 I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
Sesotho	very good	very good	very good
English	good	very good	very good
Sepedi	basic	basic	basic

Computer knowledge

N6 computer practice

Additional information

Driver licenses None
 Salary you wish 15000 R per month
 How much do you earn now 00 R per month