



# Cornelia Nicoline Johanna Walton

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hard worker. I learn fast and I put 110% in my work. I worked for President Hyper putting all the new products on the sistem using Arch and Arch Enterprise. I also loaded deals and helped with reception

|                         |                                     |
|-------------------------|-------------------------------------|
| Preferred occupation    | Receptionist<br>Administrative jobs |
|                         | Cashiers<br>Retail, store jobs      |
| Preferred work location | West Rand<br>Gauteng                |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Gender               | Female  |
| Residential location | West Rand<br>Gauteng  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |   |
|------------------------------------|---|
| Working period                     | <b>nuo 2014.08 iki 2020.07</b>  |
| Company name                       | President Hyper   |
| You were working at:               | Administrators  |
| Occupation                         | Admin Clerk   |
| What you did at this job position? | Programming of new products. Loading of deals using Arch and Arch Enterprise. Helped with reception |

## Education

|                         |                                |
|-------------------------|--------------------------------|
| Educational period      | <b>nuo 1996.01 iki 2000.11</b> |
| Degree                  | Grade 12 / Matric              |
| Educational institution | Highschool Jan de Klerk        |

## Languages

| Language  | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| Afrikaans | fluent         | fluent              | fluent        |
| English   | good           | very good           | good          |

#### Computer knowledge

I can work on Arch and Arch Enterprise

#### Recommendations

|                  |                         |
|------------------|-------------------------|
| Contact person   | Julie Coetzee           |
| Occupation       | HR                      |
| Company          | President Hyper         |
| Telephone number | 011 951 3200            |
| Email address    | Hr@presidenthyper.co.za |

#### Additional information

|                          |                                     |
|--------------------------|-------------------------------------|
| Driver licenses          | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from      | 2006-08-00 (17 years)               |
| Salary you wish          | 8000 R per month                    |
| How much do you earn now | 8500 R per month                    |