



# Zanele Zinhle Mhlanga

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an office clerk position, receptionist or data capturing position, something that is computer related with Microsoft Access, Microsoft Access, Microsoft word, Microsoft Excel and data capturing.

Preferred occupation	Waiters, waitresses Restaurant, bar service jobs
Preferred work location	East Rand Gauteng

## Contacts and general information about me

Day of birth	2002-01-04 (24 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Education

Educational period	<b>nuo 2020.03 iki 2020.09</b>
Degree	Diploma
Educational institution	Funeka business training college
Educational qualification	Diploma in computer course
I could work	In Gauteng

## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	good	very good
isiZulu	fluent	fluent	fluent

## Computer knowledge

Microsoft Access  
Microsoft Excel  
Microsoft PowerPoint  
Data capturing

Ms word

### **Recommendations**

Contact person	Zola Bhengushe
Occupation	Teacher
Company	Funeka business training college
Telephone number	0735320633

### **Additional information**

Salary you wish	3800 R per month
How much do you earn now	00,00 R per month