



# Siyamcela Vincent Simazi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for Administrative positions, Call Center and driving jobs.

I have training in

Call Center (Telephone Skills, Customer Service, Health and Safety)

End User Computing (MS. Word, MS. Excel, MS. PowerPoint)

Life Skills

I have a valid SA Driver's license Code 10 with a valid Professional Driving Permit.

I have a clear Criminal and Credit Record

Preferred occupation

Receptionist  
Administrative jobs

Data capturers  
Administrative jobs

Administrators  
Administrative jobs

Call Centre agent  
Administrative jobs

Car drivers  
Driver jobs

Preferred work location

Umtata / Mthatha  
Eastern Cape

Johannesburg  
Gauteng

## Contacts and general information about me

Gender Male

Residential location Johannesburg  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period	<b>nuo 2016.06 iki 2017.02</b>
Company name	Usizo Thuso Community Center
You were working at:	Caretaker
Occupation	Caregiver
What you did at this job position?	Caregiver duties

## Education

Educational period	<b>nuo 2020.08 iki 2020.09</b>
Degree	Certificate
Educational institution	M.A.S. Squad Development Center
Educational qualification	End User Computing
I could work	Administration, Data capturing

Educational period	<b>nuo 2020.08 iki 2020.09</b>
Degree	Certificate
Educational institution	M.A.D. Squad Development Center
Educational qualification	Call Center
I could work	Call Center, Reception

## Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

## Computer knowledge

End User Computing  
MS. Word, MS. Excel, MS. Power point

Competent in using Windows XP and Mac

## Recommendations

Contact person	Merchel Watson
Occupation	Facilitator (Call Center)
Company	M.A.D Squared Development Center
Telephone number	072 621 7557

Contact person	Ingrid Lubengu
Occupation	Facilitator (Computer)
Company	M.A.D Squad Development Center
Telephone number	076 093 8059

Contact person	Bongiwe
Occupation	Auxiliary Worker
Company	Usizo Thuso
Telephone number	083 343 9224

#### **Additional information**

Your hobbies	Reading. Music Production.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2016-01-00 (9 years)
Salary you wish	R7500-R8000 R per month