



Siyamcela Vincent Simazi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for Administrative positions, Call Center and driving jobs.

I have training in

Call Center (Telephone Skills, Customer Service, Health and Safety)

End User Computing (MS. Word, MS. Excel, MS. PowerPoint)

Life Skills

I have a valid SA Driver's license Code 10 with a valid Professional Driving Permit.

I have a clear Criminal and Credit Record

Preferred occupation

Receptionist

Data capturers

Administrative jobs

Administrators

Call Centre agent

Administrative jobs

Car drivers Driver jobs

Preferred work location

Umtata / Mthatha Eastern Cape

Johannesburg
Gauteng

Contacts and general information about me

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Work experience

Working period	nuo 2016.06 iki 2017.02
Company name	Usizo Thuso Community Center
You were working at:	Caretaker
Occupation	Caregiver
What you did at this job position?	Caregiver duties

Education

Educational period	nuo 2020.08 iki 2020.09
Degree	Certificate
Educational institution	M.A.S. Squad Development Center
Educational qualification	End User Computing
I could work	Administration, Data capturing
Educational period	nuo 2020.08 iki 2020.09
Degree	Certificate
Educational institution	M.A.D. Squad Development Center
Educational qualification	Call Center
I could work	Call Center, Reception

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

End User Computing
MS. Word, MS. Excel, MS. Power point

Competent in using Windows XP and Mac

Recommendations

Contact person	Merchel Watson
Occupation	Facilitator (Call Center)
Company	M.A.D Squared Development Center
Telephone number	072 621 7557

Contact person Ingrid Lubengu
Occupation Facilitator (Computer)
Company M.A.D Squad Development Center
Telephone number 076 093 8059

Contact person Bongiwe
Occupation Auxiliary Worker
Company Usizo Thuso
Telephone number 083 343 9224

Additional information

Your hobbies Reading.
Music Production.
Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from 2016-01-00 (10 years)
Salary you wish R7500-R8000 R per month