



# Elaine Camoetie

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a 40 year old lady applying for any administrative related or general work. I believe I can do anything I set my mind to. I believe I am the best candidate to be considered for any available position because of my experience working at a factory feeding the production and working in government doing administrative work. I work well under pressure and one of my greatest strengths are to work with people. I type quite fast and love typing.

One of my strong points are to work with people and I have experience in working under extreme pressure. I believe I am a great asset to your company because of my experience working with different personalities and cultural experience in the working environment. I am prepared to take on any additional tasks (e.g. Data capturing, flight/accommodation booking) pertaining to the administration division. I am also willing to relocate when the need there occurs. Please find attached my curriculum vitae for any further information needed.

### Preferred occupation

**Dispatchers**

Administrative jobs

**Filing clerk**

Administrative jobs

**Receptionists**

Hotel jobs

**Shop assistants**

Retail, store jobs

**Medical receptionist**

Medicine, healthcare, nursing jobs

**Pickers, packers**

Labour jobs

**Generals**

General jobs

**Secretaries**

Administrative jobs

**Data capturers**

Administrative jobs

**Any general work**

Other jobs

|                         |   |
|-------------------------|---|
| Preferred work location | <div>Port Elizabeth</div> <div>Eastern Cape</div>   |
|                         | <div>East London</div> <div>Eastern Cape</div>      |
|                         | <div>Fort Beaufort</div> <div>Eastern Cape</div>    |
|                         | <div>Graaff-Reinet</div> <div>Eastern Cape</div>    |
|                         | <div>Adelaide</div> <div>Eastern Cape</div>         |
|                         | <div>Jansenville</div> <div>Eastern Cape</div>      |
|                         | <div>Kirkwood</div> <div>Eastern Cape</div>         |
|                         | <div>Grahamstown</div> <div>Eastern Cape</div>      |
|                         | <div>Umtata / Mthatha</div> <div>Eastern Cape</div> |

#### Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1980-02-04 (45 years old)   |
| Gender               | Female  |
| Residential location | <div>Uitenhage</div> <div>Eastern Cape</div>  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

#### Additional information

|                          |                   |
|--------------------------|-------------------|
| Salary you wish          | R5500 R per month |
| How much do you earn now | R0 R per month    |