



Babusise Makaluza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a hardworker who always push things to completion.i am a teamleader,good communicator and a good listner.i easily adapt in any environment,efficient individual who is capable and knowledgeable of making good decisions.I approach challenges with confidence even without extensive past working experience.

Preferred occupation **Administrators**
Administrative jobs

Preferred work location **Port Elizabeth**
Eastern Cape

Contacts and general information about me

Day of birth **1998-12-24 (27 years old)**

Gender **Female**

Residential location **Port Elizabeth**
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2019.01 iki 2020.01**

Company name **Relish International**

You were working at: **Waiters, waitresses**

Occupation **Waitress**

What you did at this job position? **Take orders from and serve food,make recommendations when appropriate or requested,perform consistent check-ins with patrons to ensure satisfaction and address complaints swiftly**

Education

Educational period	nuo 2018.06 iki 2020.09
Degree	Certificate
Educational institution	Port elizabeth Tvet college
Educational qualification	Management Assistant
I could work	Adminstration,personal assistant.junior secretary
Educational period	nuo 2014.01 iki 2016.11
Degree	Grade 12 / Matric
Educational institution	Supreme Educational college
Educational qualification	Matriculant
I could work	Any available vacancy

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	very good	very good	very good
isiXhosa	good	good	basic

Computer knowledge

Computer literate(word,powerpoint,exel,outlook?)

Recommendations

Contact person	Miss Y Joxo
Occupation	Manager
Company	Relish International
Telephone number	0713 586 6625

Additional information

Salary you wish	R3500 R per month
How much do you earn now	R0 R per month