



# Babusise Makaluza

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hardworker who always push things to completion.i am a teamleader,good communicator and a good listner.i easily adapt in any environment,efficient individual who is capable and knowledgeable of making good decisions.I approach challenges with confidence even without extensive past working experience.

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Port Elizabeth  
Eastern Cape

## Contacts and general information about me

Day of birth                                      1998-12-24 (27 years old)

Gender    Female

Residential location                              Port Elizabeth  
Eastern Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2019.01 iki 2020.01**

Company name                                      Relish International

You were working at:                              Waiters, waitresses

Occupation    Waitress

What you did at this job position?      Take orders from and serve food,make recommendations when appropriate or requested,perform consistent check-ins with patrons to ensure satisfaction and address complaints swiftly

## Education

Educational period **nuo 2018.06 iki 2020.09**  
 Degree Certificate  
 Educational institution Port elizabeth Tvet college  
 Educational qualification Management Assistant  
 I could work Adminstration,personal assistant,junior secretary

Educational period **nuo 2014.01 iki 2016.11**  
 Degree Grade 12 / Matric  
 Educational institution Supreme Educational college  
 Educational qualification Matriculant  
 I could work Any available vacancy

### Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	very good	very good	very good
isiXhosa	good	good	basic

### Computer knowledge

Computer literate(word,powerpoint,exel,outlook?)

### Recommendations

Contact person Miss Y Joxo  
 Occupation Manager  
 Company Relish International  
 Telephone number 0713 586 6625

### Additional information

Salary you wish R3500 R per month  
 How much do you earn now R0 R per month