



# Tshepiso Moleta

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am well organized, highly motivated to get things done. Well spoken, hardworking and always ensuring that I operate with high level of integrity.

Preferred occupation Administrative jobs

Preferred work location Gauteng

## Contacts and general information about me

Day of birth 1994-12-12 (31 years old)

Gender Female

Residential location Pretoria / Tshwane  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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## Work experience

Working period **nuo 2017.08 iki 2020.12**

Company name Adient Rosslyn

You were working at: Administrators

Occupation Quality administrator

What you did at this job position? Filling, capturing

## Education

Educational period **nuo 2016.01 iki 2016.11**

Degree Certificate

Educational institution Tshwane TVET North College

Educational qualification Management assistant

I could work Filling, capturing and assisting in other areas of facility as per operational requirement /instruction.

## Languages

Language	Speaking level	Understanding level	Writing level
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English	very good	good	very good
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### Computer knowledge

Information processing  
Computer practice  
Cisco IT Essential

### Conferences, seminars

N/A

### Recommendations

Contact person	0727969961
Occupation	Quality engineer
Company	Adient
Telephone number	N/A
Email address	Joseph.Ntsike.Jn@adient.com

### Additional information

Your hobbies	Reading Playing netball Writing Watching TV
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Salary you wish	8000 R per month
How much do you earn now	7000 R per month