



# Eugenia Precious Nompumelelo Mhlongo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A job within the HR Department as a Training Officer/ HRDevelopment Manager

I am a Motivated Training and Development Specialist and Administrator who is familiar with teaching courses on areas such as Communication, Basic Computer Skills, Textile Technology and Theology. I am prepared to offer 14 years of career experience to any challenging new role with room for career growth. I'm fluent in Zulu and English Languages and prepared to bring learning management, excellent administration and lesson planning abilities to a growth-oriented position.

I bring the following skills:

- Compliance understanding
- Strategic planning
- Monitoring and Evaluation
- Problem-solving
- Leadership
- Administration
- Conflict Handling Skills
- Computer Literacy (Excel, Word and Powerpoint)
- Telephone skills
- Organized

Preferred occupation	Management, human resources jobs
Preferred work location	Durban City KwaZulu-Natal

## Contacts and general information about me

Day of birth	1974-12-12 (49 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i>

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Email address

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#### **Additional information**

Salary you wish	25000 R per month
How much do you earn now	16500 R per month