



# Jacqueline Ncube

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Jacqueline Patience Ncube

Sambro

For the past 14 years I have gained a lot of experience in the Receptionist industry. I have worked on switchboard, data capturing and previously as a medical Frontliner. I have achieved administration, receptionist and debt collection certificates.

I do have the necessary experience and qualification which could be useful to the company. I am very reliable, punctual and always looking for innovative ideas. All given tasks I complete timeously and as directed. I always strive to provide clarity and perfection in my work, willing to learn new ways to better myself and the company.

Preferred occupation                      Switchboard operator  
Administrative jobs

Receptionist  
Administrative jobs

Preferred work location                      Johannesburg  
Gauteng

East Rand  
Gauteng

## Contacts and general information about me

Day of birth                                      1974-01-29 (51 years old)

Gender    Female

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Additional information

Salary you wish                                      12000 R per month