



Liso Vulindlela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a hard worker who is willing to learn and develop a new skills.

Achieving quality goals and time management is critical to me.

I am also a proactive person with a good interpersonal skills and work well in a team.

Good in management and leadership skills.

Preferred occupation	Estate manager Administrative jobs
	Administrators Administrative jobs
Preferred work location	Bhisho Eastern Cape
	South Coast (Ugu) KwaZulu-Natal
	Malelane Mpumalanga
	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1995-07-29 (30 years old)
Gender	Male
Residential location	East London Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.11 iki 2019.02
Company name	Westfalia fruit Estate
You were working at:	Operations Clerk
Occupation	Internship
What you did at this job position?	Collect daily production and keep records

Working period **nuo 2019.03 iki dabar**
 Company name Magwa Enterprise Tea
 You were working at: Secretaries
 Occupation Field Admin Clerk
 What you did at this job position? Keep records and write daily reports

Working period **nuo 2018.02 iki 2018.06**
 Company name University of Fort Hare
 You were working at: Jobs for students
 Occupation TUTOR
 What you did at this job position? Assist Lecturer

Education

Educational period **nuo 2015.02 iki 2019.11**
 Degree Honours
 Educational institution University Of Fort Hare
 Educational qualification Bachelor of Agricultural Extension Production
 I could work Government, Public and private companies

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent
isiZulu	good	fluent	very good

Computer knowledge

Microsoft word
 Microsoft Excel
 Power point
 Internet

Conferences, seminars

Methssoc eastern cape regional conferences

Recommendations

Contact person	0633 086 140
Occupation	Fied Admin Clerk
Company	Magwa Enterprise Tea
Telephone number	087 405 5864
Email address	vulindlelalis@gmail.com

Additional information

Your hobbies	SPORT MUSIC
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-08-00 (6 years)
Salary you wish	15000 R per month
How much do you earn now	6500 R per month