

## Lexon Meso

Curriculum Vitae (CV)

### What job i'm looking for? My positive points

Administration/General work.

My positive points is to get job

Preferred occupation      Administrators  
                                    Administrative jobs

Generals  
General jobs

Preferred work location      Polokwane / Pietersburg  
                                    Limpopo

### Contacts and general information about me

Day of birth      1991-05-15 (34 years old)  
Gender      Male  
Residential location      Polokwane / Pietersburg  
                            Limpopo  
Telephone number      *Information is available only for registered users.*  
[Sign in](#)  
Email address      *Information is available only for registered users.*  
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### Work experience

Working period      **nuo 2018.11 iki 2020.05**  
Company name      Department of Coghsa  
You were working at:      Jobs for students  
Occupation      Personal Assistant  
What you did at this job position?      Administration

### Education

Educational period	<b>nuo 2013.01 iki 2019.01</b>
Degree	Diploma
Educational institution	Capricorn college for tvet
Educational qualification	Diploma management assistant
I could work	Yes

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	fluent	fluent
Sepedi	fluent	fluent	fluent

### **Computer knowledge**

Microsoft word  
Access  
Excel  
Power point  
Publisher

### **Recommendations**

Contact person	Mathonsi TC
Occupation	Administrator
Company	Department of Coghsta
Telephone number	015 294 2082
Email address	MathonsiTC@Coghsta.limpopo.gov.za

### **Additional information**

Your hobbies	Singing choir
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2018-04-00 (7 years)
Salary you wish	7000 R per month
How much do you earn now	3800 R per month