



Ongezwa Swaphi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Im looking for any administrative job that is available in a fast learner I like to learn new things and also work in a team any company that I can work I would like to see that company in 5 years to be a big company in a dedicated person

Preferred occupation Administrators
Administrative jobs

Preferred work location engcobo
Eastern Cape

Contacts and general information about me

Day of birth 1995-04-01 (29 years old)

Gender Male

Residential location engcobo
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2020.03 iki 2020.12**

Company name singamandla retail service

You were working at: Generals

Occupation receiver

What you did at this job position? checking stock

Education

Educational period **nuo 2017.01 iki 2019.12**

Degree Grade 12 / Matric

Educational institution office administrative

Educational qualification level 4 administrator

I could work I can work on the offices

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | very good | very good | very good |

Computer knowledge

I do know computer because at school I did it for 3 years so im good at it

Recommendations

| | |
|------------------|----------------------------|
| Contact person | sulezi ndiki |
| Occupation | supervisor |
| Company | singamandla retail service |
| Telephone number | 0738478738 |

Additional information

| | |
|--------------------------|---|
| Your hobbies | I like to play netball Listening music Out going Reading |
| Driver licenses | None |
| Salary you wish | R8000 R per month |
| How much do you earn now | R4300 R per month |