



# Rekhotosfetse Motsitsi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for Administration job, and my positive points is that I'm computer literate, I'm a hard worker, I pay attention to detail.

|                         |                                       |
|-------------------------|---------------------------------------|
| Preferred occupation    | Administrators<br>Administrative jobs |
| Preferred work location | East Rand<br>Gauteng                  |
|                         | Pretoria / Tshwane<br>Gauteng         |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1992-07-27 (33 years old)   |
| Gender               | Male  |
| Residential location | East Rand<br>Gauteng  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |  |
|------------------------------------|--|
| Working period                     | <b>nuo 2016.03 iki 2018.12</b>                   |
| Company name                       | Motswananosi project and trading                 |
| You were working at:               | Administrators                                   |
| Occupation                         | Office administrator                             |
| What you did at this job position? | Data capturing, filing clerk, welcoming clients. |

## Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2010.01 iki 2012.12</b> |
| Degree                    | Grade 12 / Matric              |
| Educational institution   | Unity Secondary School         |
| Educational qualification | Matric                         |

## Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | very good      | fluent              | fluent        |

#### Additional information

|                          |                                     |
|--------------------------|-------------------------------------|
| Driver licenses          | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Salary you wish          | 8500-1500 R per month               |
| How much do you earn now | 4000 R per month                    |