

Nonhlanhla Purity Hadebe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a job under administrative department. I am a hard working reliable person who can go extra mile, I am always on time, Ican work as a team and as an individual, Ican work little /unsupervised and bring good result. • I am ambitious female who is prepared to achieve desired goals of a job description.

- I am a hard worker, ability to work under pressure
- Good in writing , speaking communication and listening skill
- Work well in team

Have great work ethic and prepared to go the extra miles

- Computer literacy skills ,knowledge in programs MS Word ,PowerPoint, Excel, Access and Outlook
- I have good telephone etiquette and peoples skills
- I have the ability to priorities issues and other work related matters and adhere to timeframes.

Preferred occupation Administrators

Administrative jobs

Preferred work location Durban City

KwaZulu-Natal

Contacts and general information about me

Day of birth 1993-02-20 (32 years old)

Gender Female

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

<u>Sign in</u>

Email address Information is available only for registered users.

Sign in

Additional information

Salary you wish 8000 R per month How much do you earn now 4500 R per month