

Semakaleng Mamokete Tlaetlae

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for a general worker job,a job in an environment which is going to encourage me to succeed and grow professionally where i can utilise my skills and knowledge appropriately and also acquire experience. I am computer literate, I'm an active listener, i have written communication skills, professionalism and strong work ethic, I'm very productive and able to work even under pressure.

Preferred occupation Generals

General jobs

Pickers, packers

Labour jobs

HR intern

Management, human resources jobs

Housekeeper Hotel jobs

Preferred work location Johannesburg

Gauteng

Contacts and general information about me

Day of birth 1999-04-08 (25 years old)

Gender Female

Residential location East Rand

Gauteng

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

Education

Educational period **nuo 2018.01 iki 2020.11**

Degree Diploma

Educational institution Ekurhuleni West College

Educational qualification Human Resources Management

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | good | good | very good |
| Sesotho | fluent | fluent | fluent |
| isiZulu | good | good | good |

Computer knowledge

During my Human Resources Management course Computer Practice was one of the subjects i did,from N4 to N6.i did Microsoft word and Excel,so i'd like to believe i am computer literate

Additional information

Your hobbies I like to watch cooking shows, sleeping and reading

Driver licenses None

Salary you wish R4500 R per month