



# Shelley Stevens

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

What I am looking for in a Company

I am looking for a position with a solid, well established firm within an environment conducive to continued personal and professional growth.

### My Strengths

- I am detailed-minded.
- I am accurate.
- Have excellent written and oral communication skills.
- I am a team player.
- I am committed to quality.
- I am highly organised.
- I am a very fast learner.
- I am also loyal, honest and reliable.
- I have the ability to work independently and institute improvements which allows me better management workflow.

### My Weaknesses

- My inability to say NO.
- My tendency towards shyness.
- My irritability when not understood.

Preferred occupation	Data capturers Administrative jobs
Preferred work location	Northern suburbs Gauteng

## Contacts and general information about me

Day of birth	1967-03-02 (58 years old)
Gender	Female
Residential location	Johannesburg Gauteng

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

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#### **Additional information**

Salary you wish

10000 R per month