



Zamokuhle Khoza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Being a fresher would actually help the organization. I do not have any personal commitments. So, I can spend long hours at work and be completely focused on the tasks. Besides, I do not have any mental or cultural baggage. I come with an open mind, high on energy, eager to learn fast and bring in fresh ideas. My academics have been extraordinary and I intend putting to practice whatever I have learnt to good use. Besides, I have the skill-sets required for the job. You can definitely count on my abilities.

Preferred occupation	Administrators Administrative jobs
	Receptionists Hotel jobs
	Nannies Nanny, babysitter, child care jobs
Preferred work location	Malelane Mpumalanga
	Johannesburg Gauteng
	Hazyview Mpumalanga

Contacts and general information about me

Day of birth	1995-12-03 (28 years old)
Gender	Female
Residential location	Mbombela / Nelspruit Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.01 iki 2019.06
Company name	Rob ferriera hospital
You were working at:	Personal assistant
Occupation	Personal assistant
What you did at this job position?	I was an intern

Education

Educational period	nuo 2017.01 iki 2018.06
Degree	Diploma
Educational institution	TVET college
Educational qualification	Management assistant
I could work	Administration, clerk, personnel assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

I am a computer literate to type documents, send emails. I believe in my typing techniques and to process any information on a computer by using Microsoft office. Also able to use a spreadsheet.

Conferences, seminars

I've never attended any conferences.

Additional information

Your hobbies	I like to exercise, and also I'm an artistic person activities such as painting or graphic design. I enjoy cooking and try new recipes.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-05-00 (9 years)
Salary you wish	R6000-R10 000 R per month