

Reaobaka Motsamai

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently looking for an administration work as I have proven skills in admin and human resource management. I am willing to be flexible in working hours and determined to produce the best results ever

Preferred occupation Personal assistant

Administrative jobs

Preferred work location Mahikeng / Mafikeng

North West

Contacts and general information about me

Day of birth 1995-08-24 (30 years old)

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

<u>Sign in</u>

Work experience

Working period **nuo 2020.01 iki 2020.12**Company name Amrod corporate solutions

You were working at: Administrators

Occupation Production Admin clerk

What you did at this job position? Production and HR support

Working period **nuo 2018.12 iki 2020.01**

Company name Department of education and sports development

You were working at: Administrators

Occupation HR intern

What you did at this job position? Human resource functions

Working period **nuo 2018.01 iki 2018.11**

Company name Northwest University

You were working at: Administrators

Occupation Student assistant

What you did at this job position? Facilitation assistant

Education

Educational period **nuo 2018.01 iki 2018.11**

Degree Degree

Educational institution Northwest University

Educational qualification Human resource management

I could work Administration

Educational period **nuo 2015.01 iki 2017.11**

Degree Honours

Educational institution Human resource management Educational qualification Human resource management

I could work Administration

Languages

Language Speaking level Understanding level Writing level

English very good fluent fluent

Computer knowledge

Microsoft word

Microsoft excel

Dynamics Microsoft

Conferences, seminars

Human capital Summit 2018 2019

Facilitator

Additional information

Your hobbies Music

Reading Research

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2019-09-00 (6 years)
Salary you wish 15 000 R per month

How much do you earn now 9800 R per month