



Ayanda Nkantini

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for administrative job

I am a fast learner I am friendly, versatile and neat I can work as an individual and as a part of a team. I have these skills : Microsoft excel, Microsoft Word customer service, sales, and telephone skills

Preferred occupation **Filing clerk**
Administrative jobs

Preferred work location **Northern Suburbs**
Western Cape

Contacts and general information about me

Day of birth **1985-12-23 (40 years old)**

Gender **Female**

Residential location **Northern Suburbs**
Western Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2009.04 iki 2019.01**

Company name **Clicks pharmacy**

Occupation **Beauty advisor**

What you did at this job position? **Customer service, sales, answering telephone, and attend to customer complaints**

Education

Educational period **nuo 2019.02 iki 2020.10**

Degree **Certificate**

Educational institution **Northlink college**

Educational qualification **Financial management**

I could work **As a debtors clerk or any other clerical job**

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	very good	very good	very good
English	good	good	good
Afrikaans	basic		basic

Computer knowledge

Microsoft Word, Microsoft excel, Pastel Accounting

Recommendations

Contact person	Ms A Mpande
Occupation	Assistant manager
Company	Clicks Pharmacy
Telephone number	0219820026
Contact person	Mr M Nzingo
Occupation	Pastor
Company	God's Harvest ministry
Telephone number	0739189650

Additional information

Your hobbies	Reading and exploring new things
Driver licenses	None
Salary you wish	10000 R per month