



# Vuyelwa Ntebe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for administrative job and I worked as a receptionist for 4 years at the Westin Cape Town Hotel. I am looking for a suitable, yet challenging position in your esteemed establishment to be one of your active and responsible team members, whereby I can utilize my experience, hard work and excellent service.

I am confident that my knowledge and experience as well as the skills and qualities that I have developed can be of immediate benefit in undertaking all tasks and responsibilities required of this position.

My CV will affirm that my employment over the past years has afforded me the opportunity to hone my experience in various spheres. I have also been trained in various positions where a high level of organizational skills was required.

By nature, I am a resourceful and proactive individual who strives to produce results of the highest standard as an effective team player with strong leadership, communication, interactive, organizational and administrative skills. I would welcome the challenge and am flexible and adaptable to people, systems and environments.

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Cape Town  
Western Cape

## Contacts and general information about me

Day of birth	1986-09-29 (37 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	9500 R per month
How much do you earn now	8500 R per month