



# Melissa Heroldt

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a career that I can do from home, I have full access to the internet and I am computer literate.

I am very hard working and learn very quickly.

I am currently in the process of acquiring a book-keeping certification.

I have a lot of admin experience as well as invoice processing and filing management.

Preferred occupation                      Data capturers  
Administrative jobs

Preferred work location                      Northern Suburbs  
Western Cape

## Contacts and general information about me

Day of birth	1989-09-20 (36 years old)
Gender	Female
Residential location	Northern Suburbs Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish                      15 000 - 20 000 R per month