



# Ivan Kistensamy

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Work title: administration / sales / buyer / accounts

Duties:

invoicing (pastel)

Dispatching

Buying

Sales ( pastel quotes)

Filing

Staff wages

Logistics

Tendering

Accounts - Creditors / debtors

Experience in doing VAT analysis

Managing staff

Problem solving (working with clients)

Warehousing

Monthly Stock take

Perform General worker duties

Code 8 driving (deliveries and collections)

\*Work well under pressure

\*Can work well with a team and alone.

Work with all Microsoft software ( excel, Word, PowerPoint, outlook)

Preferred occupation

Administrative jobs

## Contacts and general information about me

Day of birth

1996-12-23 (29 years old)

Gender

Male

Residential location KwaZulu-Natal

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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#### **Additional information**

Salary you wish 12000 R per month

How much do you earn now 10000 R per month