



Andriette Van Zijl

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My career spans 30+ years in the corporate environment in South Africa, mainly as Personal Assistant on a senior level. I am highly computer literate, with an in depth knowledge of Microsoft Office, have excellent typing skills, good grammar, punctuation and accuracy and the quality of my work is my pride. I have experience in PDF conversions and formatting of documents to a required template. I have a highly developed sense of duty, and a high degree of work ethic. I will deliver excellent work on time, every time.

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|-------------------------|---------------------------------------|
| Preferred occupation | Data capturers Administrative jobs |
| Preferred work location | Johannesburg Gauteng |

Contacts and general information about me

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|----------------------|---|
| Day of birth | 1960-07-21 (65 years old) |
| Gender | Female |
| Residential location | Johannesburg Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Additional information

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| Salary you wish | 3000 R per month |
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