



Thembeka Ogney Nkalanga

Curriculum Vitae (CV)

What job i'm looking for? My positive points

General worker, Assistant, Admin jobs or clerk

I have a great student mentality

Able to work under pressure without cracking

Able to work with a team

Computer literate

Good communication skills

Both reading and writing skills

Preferred occupation Generals
General jobs

Preferred work location Secunda
Mpumalanga

Contacts and general information about me

Day of birth	1994-05-30 (31 years old)
Gender	Female
Residential location	Embalenhle Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.07 iki 2019.01
Company name	Nsizwane Educare Centre
You were working at:	Aftercare assistant
Occupation	Assistant Manager
What you did at this job position?	Managing smooth operation of the organization, planning, organising, monitoring day to day activities

Education

Educational period	nuo 2017.01 iki 2018.07
Degree	Certificate
Educational institution	Western Tvet Collage
Educational qualification	Marketing management N6
I could work	Anywhere

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Microsoft office
Excel
Typing 36wpm

Recommendations

Contact person	Mrs Phindile Zikhali
Occupation	Mananger
Company	Nsizwane Educare Centre
Telephone number	0799087303
Email address	ogneytm@gmail.com

Additional information

Your hobbies	Writing Singing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2018-12-00 (7 years)
Salary you wish	6500 R per month