



Nombongo Tshabe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Hard working person

Fast learner/ eager to learn

Healthy person

Contacts and general information about me

Day of birth	1982-02-25 (43 years old)
Gender	Female
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.05 iki 2019.10
Company name	Ikhala TVET College
You were working at:	Computer technicians
Occupation	Intern
What you did at this job position?	Maintained and monitored server room, wireless network and other server infrastructure.
Working period	nuo 2018.06 iki 2018.11
Company name	Eastern Cape Department of Education
You were working at:	Administrators
Occupation	Admin Clerk
What you did at this job position?	Delivered clerical support by efficiently handling wide range of routine and special requirement.

Education

Educational period **nuo 1999.01 iki 2001.12**
 Degree Grade 12 / Matric
 Educational institution Phumlani Senior Secondary School
 Educational qualification Matric
 I could work As an Admin Clerk, Data Capturer or Receptionist

Educational period **nuo 2002.01 iki 2002.06**
 Degree Certificate
 Educational institution Cape College/College of Cape Town
 Educational qualification Management Assistant N4
 I could work Personal Assistant

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	good	good	good

Computer knowledge

Microsoft Office, Word, Excel, Access, Outlook, Internet and PowerPoint

Recommendations

Contact person	Ms A. Matwa
Occupation	Administrator
Company	Eastern Cape Department of Education
Telephone number	045 808 8000
Contact person	Mr. S. Lufele
Occupation	IT Technician
Company	IKHALA TVET College
Telephone number	047 873 8866

Additional information

Your hobbies	Reading
Driver licenses	None
Salary you wish	R10000.00 R per month
How much do you earn now	R R per month