



Thembelihle Nguza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Assistant job

I can be able to harness my communication and interpersonal skills to liaise between departments, scheduling team meetings and conference calls for my boss. Because I know my ability to multitask.

Preferred occupation Personal assistant
Administrative jobs

Preferred work location Durban City
KwaZulu-Natal

Contacts and general information about me

Day of birth 2002-02-10 (23 years old)

Gender Female

Residential location Durban City
KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2020.07 iki 2020.09**

Company name Nantso Marketing company

You were working at: Sales representative

Education

Degree Certificate

Educational institution LinkedIn

Educational qualification Learning Data Analytics

I could work Data Analyst

Educational period **nuo 2017.01 iki 2019.12**
 Degree Grade 12 / Matric
 Educational institution Mvenyane senior secondary school
 Educational qualification MATRIC

Educational period **nuo 2020.12 iki 2021.01**
 Degree Certificate
 Educational institution LinkedIn
 Educational qualification Communication foundations

Educational period **nuo 2021.01 iki 2021.02**
 Degree Certificate
 Educational institution LinkedIn
 Educational qualification Working with COMPUTERS and DEVICES

Educational period **nuo 2021.01 iki 2021.02**
 Degree Certificate
 Educational institution LinkedIn
 Educational qualification Working and COLLABORATING online

Educational period **nuo 2020.12 iki 2021.01**
 Degree Certificate
 Educational institution LinkedIn
 Educational qualification Sales REPRESENTATIVE

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent

Computer knowledge

Working with COMPUTERS and DEVICES
 Macro soft

Recommendations

Contact person Mr Samba
 Occupation Manager
 Company Bantao Marketing company
 Telephone number +27 74 229 4010

Additional information

Your hobbies	Drawing Writing
Driver licenses	None
Salary you wish	8000 R per month