



# Portia Sikepe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A job that i can express my skills and learn new challenges. It can be a different job to the one I'm doing i am willing to learn and i am a hard worker. I am patient and have a good service. Good communication skills and self discipline.

I HAVE PASSED MATRIC AND FINISHED COMPUTER LITERACY COURSE.

I HAVE EXPERIENCE IN HP CLERK AND COMPLIANCE CALL CENTRE AGENT WHICH IS THE ONE IM WORKING AS YET AT LEWIS GROUP HEAD OFFICE.

Preferred occupation                      Call Centre agent  
Administrative jobs

Preferred work location                      Cape Town  
Western Cape

## Contacts and general information about me

Gender    Female

Residential location                              Cape Town  
Western Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2017.08 iki dabar**

Company name                                      Lewis Group

You were working at:                              Retail manager

Occupation    Compliance Call Centre Agent

What you did at this job position?              Complying the customer's information through calls and  
Approving Sale/Deal.

## Education

Educational period	<b>nuo 2006.12 iki dabar</b>
Degree	Grade 12 / Matric
Educational institution	New Eisleben High School
Educational qualification	Matric Certificate and Computer Certificate
I could work	Yes

#### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

#### Computer knowledge

I've completed my computer course and received my qualification (computer certificate) in 2012.

#### Recommendations

Contact person	Nazeema
Occupation	Manger
Company	Lewis
Telephone number	0214604400

#### Additional information

Driver licenses	None
Salary you wish	9000 R per month
How much do you earn now	7900 R per month