

# **Gugu Ndaba**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am looking for a receptionist job or a office administration , i have been as an aftersales agent in this profession we do both customer care and also administration .

i am well spoken, i know how to handle objections and iam a hardworker i deliver exceptional work

Preferred occupation Customer care agent

Administrative jobs

Preferred work location Johannesburg

Gauteng

#### Contacts and general information about me

Day of birth 1994-08-17 (31 years old)

Gender Male

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

#### Work experience

Working period nuo 2018.01 iki dabar

Company name altron bytes peoples solutions

You were working at: Agents

Occupation Aftersales agent

What you did at this job position? i provide customer care and administration

#### **Education**

Educational period **nuo 2014.01 iki 2014.11** 

Degree Grade 12 / Matric

Educational institution leeds business college

Educational qualification martic

I could work iam a hard worker and i always thrive to deliver excellent work

.

very good

Languages			
Language	Speaking level	Understanding level	Writing level

very good

good

## Computer knowledge

English

microsoft office, adobe, windows

#### Recommendations

Contact person phillip maluleka

Occupation supervisor
Company altron bytes
Telephone number 0813394432

Email address philip.maluleka@altron.com

Contact person maemo selamolela

Occupation team leader
Company altron bytes
Telephone number 0624848246

Email address Maemo.Selamolela@altron.com

### **Additional information**

Your hobbies 1.reading novels

2.cooking and baking3.outdoor activities

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2017-09-00 (8 years)
Salary you wish 8000 R per month
How much do you earn now 5000 R per month