



# Anelisa Vivien Ndita

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am looking for a Security job as I have Grade E, D, C Security Certificate, Psira and Computer Certificate. I am a hard working person with sober habits, I'm not afraid of a challenge I love to do what other people are reluctant to do. I give excellent customer service, I pay attention to detail and give excellent report.

Preferred occupation                      Guards  
Security jobs

Preferred work location                      Bhisho  
Eastern Cape

## Contacts and general information about me

Day of birth                                      1989-01-13 (36 years old)

Gender    Female

Residential location                              Mfuleni  
Western Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2020.02 iki 2020.10**

Company name                                      Boxer

You were working at:                              Cashiers

Occupation    Cashier

What you did at this job position?              Provide customers with fair, and courteous service. Register sales on a cash register by scanning items, itemizing and totalling customers purchase. Resolve customer issues and answer questions. Bag purchases if needed. Process return transactions.

Working period	<b>nuo 2016.10 iki 2017.03</b>
Company name	SSR Green holdings (pty) ltd
You were working at:	Cleaners
Occupation	Supervisor
What you did at this job position?	Supervision of EPWP workers. Completion of reports. Transporting of waste to the landfill site.

### Education

Educational period	<b>nuo 2020.06 iki 2020.06</b>
Degree	Certificate
Educational institution	Bonolo Holdings
Educational qualification	Security Training Grade E, D, C.
I could work	Security Gaurd

Educational period	<b>nuo 2010.07 iki 2010.11</b>
Degree	Certificate
Educational institution	Walter Sisuli University
Educational qualification	End User Computing
I could work	Data capturer

Educational period	<b>nuo 2007.01 iki 2007.11</b>
Degree	Grade 12 / Matric
Educational institution	St Matthews high school
Educational qualification	Senior Certificate
I could work	Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiXhosa	fluent	fluent	fluent

### Computer knowledge

I have a Certificate in Computer literacy course in End User Computing, Consisting of the following introductory modules: Wndows XP, Microsoft Word 2003, Micro Excel 2003, Microsoft PowerPoint 2003, and Internet and E-mail.

### Recommendations

Contact person	Z. S Mrwashu
Occupation	Supervisor
Company	Boxer
Telephone number	0682272473

Contact person	K Mbata
Occupation	Manager
Company	Ihlelo constraction and Projects CC
Telephone number	0682272473

#### Additional information

Your hobbies	Reading and writing Travelling and love to exercise.
Driver licenses	None
Salary you wish	5500 R per month
How much do you earn now	N/A R per month