



# Zuko Sancuzi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Driving and Admin.

Preferred occupation

Driver jobs

Preferred work location

Cape Town

Western Cape

Cape Winelands

Western Cape

## Contacts and general information about me

Day of birth

1983-05-05 (42 years old)

Gender

Male

Residential location

Cape Town

Western Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

[Sign in](#)

## Work experience

Working period

**nuo 2009.01 iki 2018.02**

Company name

City of Cape town

Occupation

Assistant Librarian

What you did at this job position?

Assisting the Public with information

## Education

Educational period

**nuo 2003.01 iki 2003.12**

Degree

Grade 12 / Matric

Educational institution

Khanyolwethu S.S.S

Educational qualification

Grade 12

I could work

As part-time

## Languages

Language

Speaking level

Understanding level

Writing level

English	very good	very good	very good
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### Computer knowledge

Ms Excel  
Word  
Office software  
Office Administration  
Customer Relations

### Recommendations

Contact person	Mrs Sarala Magudith
Occupation	District Manager
Company	Stellenbosch Libraries
Telephone number	021 808 8393
Contact person	Ms. J. Topley
Occupation	Librarian
Company	Tafelsig Library
Telephone number	021 444 2027/8
Contact person	Mr. Xolisa Skade
Occupation	Pastor
Company	Apostolic Faith Mission of SA Khayelitsha no1 Assembly
Telephone number	021 808 8535

### Additional information

Your hobbies	Part of my daily activities would involve providing support on specific administrative tasks (General Administration) such as filing, retrieving, or accessing files or information, using MS Office to track documents or information, coordinating, and scheduling meetings, maintaining noticeboards with relevant circulars and news, controlling photocopy and fax machines, and assisting with the provision and maintenance of office equipment and Stores. Data Capturing and Financial administration.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2012-02-00 (13 years)
Salary you wish	6000 R per month