



Mafola Lebelo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Administration work especially in supply chain

I have the experience in supply chain Administration with the following duties completed:

Procurement process

Fleet management

Balancing inventory

Maintenance of state property

Inspection of state property

Typing reports letters memorandum minutes

Operating equipment

Asset management

Auction

I'm a very proactive person, very vigilant with strong analytical problem solving skills communication skills, leadership skills, computer literate, I pay attention to detail and always prioritise my work. I handle pressure very well and I'm goal oriented and im able to work on my own initiative or as a team and my commitment of excellent work standards will add value to the team.

Preferred occupation

Operations Clerk

Administrative jobs

Receptionist

Administrative jobs

Filing clerk

Administrative jobs

Preferred work location

Pretoria / Tshwane

Gauteng

Polokwane / Pietersburg

Limpopo

Contacts and general information about me

Day of birth

1995-03-05 (29 years old)

Gender

Female

Residential location Polokwane / Pietersburg
Limpopo

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Additional information

Salary you wish 6000 R per month

How much do you earn now 440 R per month