



Charlotte Thembeka Mokoena

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a job as a cashier, I have 3 years working experience as a customer service assistance. I am a very fast learner and I have also have computer skill, Microsoft Word, Excel and PowerPoint.

Preferred occupation	Administrators Administrative jobs
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Contacts and general information about me

Day of birth	1992-12-26 (33 years old)
Gender	Female
Residential location	Hazyview Mpumalanga
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.02 iki 2021.03
Company name	Roots Butchery wholesale and Retailers (Dayizenza)
You were working at:	Cashiers
Occupation	Customer assistance
What you did at this job position?	I was helping customers to pay their goods and services and also helped as a cleaner/merchandise

Education

Educational period	nuo 2008.01 iki 2013.12
Degree	Grade 12 / Matric
Educational institution	Bhekiswako High School
Educational qualification	Matric
I could work	As a clerk and administrator

Educational period	nuo 2015.07 iki 2017.11
Degree	Certificate
Educational institution	Nkangala Tvet college
Educational qualification	Human Resources Management N6
I could work	HR Administrator, Human resources Management assistant and Clerk administrator

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
SiSwati	fluent	fluent	fluent
Sesotho	good	good	do not know

Computer knowledge

Microsoft word, Excell and powerpoint., Microsoft Access

Additional information

Your hobbies	I like to write Reading Exercising
Driver licenses	None
Salary you wish	R3500-R5000 R per month
How much do you earn now	R4000.00 R per month