



Nkululeko Mgubhela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for administrative job, store assistant, general , hotel, bar/restaurant and also students job

Preferred occupation

Shop assistants
Retail, store jobs

Receptionist
Administrative jobs

Generals
General jobs

Housekeeper
Hotel jobs

Waiters, waitresses
Restaurant, bar service jobs

Jobs for students
Student jobs

Labourers
Labour jobs

Filing clerk
Administrative jobs

Miners
Mining jobs

Front Desk Agent
Administrative jobs

Data capturers
Administrative jobs

Compressor operator
Construction jobs

Computer operator
IT, computing jobs

Receptionists
Hotel jobs

Preferred work location

Durban City
KwaZulu-Natal

Flagstaff

Eastern Cape

Bizana
Eastern Cape

Contacts and general information about me

Gender	Male
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.06 iki 2020.11
Company name	Global source manufacture
You were working at:	Labourers
Occupation	General
What you did at this job position?	Compressor, stock counter, picker and Packer
Working period	nuo 2020.11 iki 2021.02
Company name	Insevier construction
You were working at:	Labourers
Occupation	Stock counter, measuring and arrange
What you did at this job position?	I count stock after being delivered and measure to arrange size by size
Working period	nuo 2021.02 iki 2021.06
Company name	MVI construction
You were working at:	Filing clerk
Occupation	Keeping all records of project
What you did at this job position?	I write daily site diary, registers, calculate days worked per labour and draft monthly payments register for labours

Education

Educational period	nuo 2019.01 iki 2019.12
Degree	Certificate
Educational institution	Esayidi TVET College
Educational qualification	N4&N5 certificate Public Management
I could work	Any position in public sector

Educational period **nuo 2018.01 iki 2018.12**

Degree Certificate

Educational institution Sivile skills and training centre

Educational qualification IT End-users Computer

I could work Receptionist, data capture, clerk, Office administrator and cashier

Educational period **nuo 2015.01 iki 2017.12**

Degree Grade 12 / Matric

Educational institution Enqabeni S.S.S

Educational qualification Matric certificate

I could work Any work requires matric certificate

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	very good	good	very good
isiZulu	fluent	good	good
English	fluent	good	very good

Computer knowledge

Ms Word, Excel, Access, PowerPoint, Outlooks and fundamentals

Conferences, seminars

Am humble hard worker person.

I like completing my work in time.

I am an approachable person I like people.

Am a flexible person who like working alone and in team work when it is necessary.

Recommendations

Contact person Michael Johnson

Occupation Truck driver manager

Company Insevier construction

Telephone number 062 183 9973

Contact person Mvuyisi mfingwana

Occupation MVI construction manager

Company MVI construction

Telephone number 0791374750

Additional information

Your hobbies	I like sport especial running as am an National Athletes. I like training always when am free and making fun with people
Driver licenses	None
Salary you wish	4000 R per month
How much do you earn now	3500 R per month