



# Didintle Machwisa

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a receptionist job.

I am a hardworker and I have a qualification for Computerized Secretarial Practice, obtained it in 2019 December.

Preferred occupation	Learnership Other jobs
Preferred work location	Kimberley Northern Cape  Klerksdorp North West

## Contacts and general information about me

Day of birth	1997-08-11 (28 years old)
Gender	Female
Residential location	Mahikeng / Mafikeng North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Education

Educational period	<b>nuo 2018.01 iki 2018.12</b>
Degree	Grade 12 / Matric
Educational institution	New Vision Secondary School
Educational qualification	Matric
Educational period	<b>nuo 2019.07 iki 2019.12</b>
Degree	Certificate
Educational institution	Prestige Business College
Educational qualification	Computerized Secretarial Practice
I could work	As a receptionist, Filing Clerk

## Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	very good	very good	very good
Afrikaans	fluent	very good	very good

#### Computer knowledge

Yes, I am able to work with a computer. I know all the basics - Excel, Word and PowerPoint

#### Additional information

Your hobbies	Working in the garden Watching TV Playing netball
Driver licenses	None
Salary you wish	R 3000.00 R per month
How much do you earn now	R 0.00 R per month