



Charity Solani

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for a permanent job in administration. Even if it would be of a personal assistant.

Preferred occupation	Filing clerk Administrative jobs
	Personal assistant Administrative jobs
	Secretaries Administrative jobs
Preferred work location	Phuthaditjhaba Free State
	Bloemfontein Free State
	Kimberley Northern Cape

Contacts and general information about me

Day of birth	1983-10-10 (40 years old)
Gender	Female
Residential location	Pampierstad Northern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2011.01 iki 2021.05
Company name	The Doj & CD
You were working at:	Other jobs
Occupation	INTERPRETER
What you did at this job position?	Interpret in criminal court and quasi proceedings,further did administration on case records and filing,typing,photocopying and so forth.

Education

Educational period	nuo 2003.02 iki 2006.12
Degree	Diploma
Educational institution	BOSTON BUSINESS COLLEGE AND CITY CAMPUS
Educational qualification	PUBLIC RELATIONS OFFICER
I could work	ANY ADMINISTRATION INCLUDING COMMUNITY LISON OFFICER OR COMMUNICATION OFFICER OR MEDIA LIASON

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	do not know
isiXhosa	fluent	fluent	very good
Setswana	fluent	fluent	fluent
Sesotho	fluent	very good	very good
isiZulu	very good	very good	very good

Computer knowledge

I HAVE A GOOD SKILL OF USING IT.

Recommendations

Contact person	Mr P. Letebele
Occupation	Court Manager
Company	The Doj & CD
Telephone number	05399 62385

Additional information

Your hobbies	Reading and problem solving
Driver licenses	EB Articulated Light Vehicle ≤ 3,500kg
Driver license from	2008-08-00 (15 years)
Salary you wish	R18000 R per month
How much do you earn now	FROM R14000 UPWARDS R per month