



Boitumelo Seretsi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for Administrator, Receptionist because am a hard worker, work under pressure and I can do team work. You won't regret for hiring me.

Preferred occupation	Administrators Administrative jobs
	Receptionist Administrative jobs
	Data capturers Administrative jobs
Preferred work location	Rustenburg North West
	West Rand Gauteng
	Fochville North West

Contacts and general information about me

Day of birth	1993-11-20 (32 years old)
Gender	Female
Residential location	West Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Education

Educational period	nuo 2017.07 iki 2019.06
Degree	Certificate
Educational institution	Western College
Educational qualification	Business management
I could work	As administrator

Educational period	nuo 2001.12 iki 2016.12
Degree	Grade 12 / Matric
Educational institution	Senzile combined

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good
Setswana	fluent	fluent	fluent
Afrikaans	basic	basic	basic
Sesotho	good	good	good
isiZulu	basic	basic	basic

Computer knowledge

Micro software
Excel
Typing

Recommendations

Contact person	Florida krain
Occupation	Lecture
Company	Westcol
Telephone number	0845805554

Additional information

Your hobbies	Reading Netball
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	N/S R per month