



# Saskia Rautenbach

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Interested in a new working adventure. Good, decent, single, homely, honest, sincere, really hardworking, and dedicated loving Christian individual. Passionate about caring. Love cleaning up properly, and cooking tasty meals. Love animals and children. Good teacher. Life wise. Happy in faithfulness, friendliness. Eng/Afr - Write, read, speak (spelling & grammar very good. Attention to detail. Looking for peaceful place to provide my services and be helpful in areas needed e.g. Caregiver support, Housekeeping duties (hygienic food preparation skills), Administration and Teaching (MS OFFICE International Masters Instructor Certification - Word, Excel, PowerPoint, Outlook, Access) +2yrs college Software Tutoring experience.

Preferred occupation

**Generals**

General jobs

**Caregiver**

Medicine, healthcare, nursing jobs

**Training**

Teaching jobs

**Administrators**

Administrative jobs

**Nannies**

Nanny, babysitter, child care jobs

**Cooks**

Kitchen jobs

**Manager**

Retail, store jobs

**Housekeeper**

Hotel jobs

**Customer care agent**

Administrative jobs

**Data capturers**

Administrative jobs

**Personal assistant**

Administrative jobs

**Caretaker**

Other jobs

|                         |                    |
|-------------------------|--------------------|
|                         | Learnership        |
|                         | Other jobs         |
| Preferred work location | Other jobs         |
|                         | Pretoria / Tshwane |
|                         | Gauteng            |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1976-12-29 (49 years old)   |
| Gender               | Female  |
| Residential location | Pretoria / Tshwane  |
|                      | Gauteng   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |   |
|------------------------------------|---|
| Working period                     | <b>nuo 2012.08 iki 2021.06</b>                |
| Company name                       | Self employed and Administrative              |
| You were working at:               | Promoter                                      |
| Occupation                         | Salesperson                                   |
| What you did at this job position? | Marketing and sales                           |
| Working period                     | <b>nuo 2003.02 iki 2011.07</b>                |
| Company name                       | Phoenix Removals                              |
| You were working at:               | Manager                                       |
| Occupation                         | Business Owner                                |
| What you did at this job position? | Manage Furniture and Rubble Removals business |
| Working period                     | <b>nuo 2000.10 iki 2002.11</b>                |
| Company name                       | Bryntirion Computer College                   |
| You were working at:               | Trainers                                      |
| Occupation                         | Tutoring                                      |
| What you did at this job position? | Lecture Computer Software                     |

## Education

|                           |  |
|---------------------------|--|
| Educational period        | <b>nuo 2004.04 iki 2000.10</b>                                 |
| Degree                    | Professional Qualification                                     |
| Educational institution   | MS Holdings  |
| Educational qualification | International MS OFFICE Masters Instructor Certification       |
| I could work              | As a certified MS Office trainer permitted to certify students |

**Languages**

| Language  | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| English   | fluent         | fluent              | fluent        |
| Afrikaans | fluent         | fluent              | fluent        |

**Computer knowledge**

Microsoft Office XP International Masters Instructor Certification ( Word, Excel, PowerPoint, Outlook, and Access).

**Recommendations**

|                  |                        |
|------------------|------------------------|
| Contact person   | Susan Hansen           |
| Occupation       | Business Owner         |
| Company          | Genadebrood Upholstery |
| Telephone number | 0829548280             |

**Additional information**

|                 |   |
|-----------------|---|
| Your hobbies    | Arts & Crafts, Writing, Cooking, Nature & Animals, Travel and Teaching. |
| Driver licenses | None  |
| Salary you wish | 8500 R per month  |