



Samuel Ralebakeng Seekoei

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Admin or Receptionist because i have a lot of experience as Teller and Branch Manager at Bultfontein Postoffice and i am computer literate and customer service skilled

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Welkom Free State

Contacts and general information about me

Day of birth	1981-03-13 (43 years old)
Gender	Male
Residential location	Bultfontein Free State
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 1996.06 iki 2018.09
Company name	Postoffice
You were working at:	Other jobs
Occupation	Teller
What you did at this job position?	Customer service and financial transactions and mail acceptance and delivery
Working period	nuo 2018.10 iki 2020.10
Company name	Postoffice
You were working at:	Branch manager
Occupation	Branch Manager
What you did at this job position?	Branch administration and employees management and Banking

Education

Educational period **nuo 1998.01 iki 1998.12**
 Degree Grade 12 / Matric
 Educational institution Lekhulong Senior Secondary School
 Educational qualification Grade 12
 I could work Yes

Educational period **nuo 2000.01 iki 2000.12**
 Degree Certificate
 Educational institution Hillside view College
 Educational qualification N4 Human Resources
 I could work Not finished the course

Educational period **nuo 2018.04 iki 2019.04**
 Degree Certificate
 Educational institution IQ Academy
 Educational qualification Business Management short course certificate
 I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	basic	basic	basic
isiXhosa	basic	basic	basic
Afrikaans	basic	basic	basic
Sepedi	basic	basic	do not know
Sesotho	good	good	good
Setswana	basic	good	basic

Computer knowledge

Microsoft Excel. Microsoft word. PowerPoint

Conferences, seminars

Occupational health and safety Rep on 01/08/2006 and Personal Mastery Course on November 2013 And Customer service and Cash management on 01/07/2006

Recommendations

Contact person	Mr Ali Nemarumaru
Occupation	Senior Operational Manager
Company	SA POST OFFICE Bloemfontein
Telephone number	0843107565 and 0514024192
Email address	Ali.Nemarumaru@Postoffice.co.za

Contact person	Babueledi Thabane
Occupation	Senior HR officer
Company	SA POST OFFICE Bloemfontein
Telephone number	0514024062
Email address	Babueledi.Thabane@Postoffice.co.za

Contact person	Tsielo Swartz
Occupation	Branch Manager Virginia
Company	SA POST OFFICE
Telephone number	0721081406
Email address	Tsielo.Swartz@postoffice.co.za

Additional information

Your hobbies	Reading.Playing Tennis.watching news
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2015-06-00 (8 years)
Salary you wish	15000 R per month