



Nhlanhla Vilakazi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm a hard working individual who thrives to achieve any intended goal, and I pay attention to details. I have excellent communication skills in both writing and speaking. I'm easy to work with, because I have a strong believe in team work. I plan and manage time efficiently. I enjoy learning new challenging tasks. I good in problem solving.

Preferred occupation **Shop assistants**
 Retail, store jobs

Car drivers Driver jobs

Receiving clerk Retail, store jobs

Preferred work location Johannesburg
Gauteng

East Rand Gauteng

West Rand Gauteng

Contacts and general information about me

Day of birth 1984-09-29 (41 years old)

Residential location East Rand
Gauteng

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Work experience

Working period	nuo 2015.08 iki dabar
Company name	Woolworths
You were working at:	Shop assistants
Occupation	Department controller foods
What you did at this job position?	<p>Daily stock count. *Ordering stock. *Managing team on a day to day basis - motivate, develop and train where necessary. *</p> <p>Give tasks transparently, and follow up to given tasks.</p> <p>*Receiving stock and dispatching. Making sure that incoming and outgoing stock is accurate. *Monitor shrinkage. *Making sure that daily objectives are met. * Exceptional customer service. * Reporting any suspicious acts performed whether by employee, service provider or customer. * Think customer at all times. * communicating with suppliers on short deliveries or quality issues. *Monitor attendance, late coming and staff performance. *Authorizing transactions at POS when required.</p> <p>* Organizing and planning towards achieving or exceeding daily, weekly and monthly targets. * paying attention to details. * Operating a till when required or if there is a queue.</p> <p>*Scrutinize sales, movement and shrinkage reports. *</p> <p>Investigating any loss. * Emphasize the "handle with care" phrase to fellow employees to avoid shrinkage. *Give daily reports to superiors. * Capturing PODs on the system. * Execution of updated planograms. *Assisting sales assistants with packaging and stock rotation. * Adhere to company policies and procedures. * Attending to customer complaints with integrity.</p>

Working period	nuo 2008.02 iki 2010.11
Company name	The Cold Chain
You were working at:	Shop assistants
Occupation	Merchandiser
What you did at this job position?	<p>*Ordering stock. *Replenishing and keeping shelves clean at all times. * Assist customers to create an excellent shopping experience. *Making sure stock is well presented on the sales floor *Checking for expired and damaged stock on the sales floor every morning before the store opens for trade.</p> <p>*Reporting any suspicious acts. *Writing and recording returns before they are dispatched.</p>

Education

Educational period	nuo 1999.01 iki 2004.12
Degree	Grade 12 / Matric
Educational institution	Aha-Thuto Secondary School
Educational qualification	Senior Certificate
I could work	As a driver, receiving clerk or rep.

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Basic computer skills (completed).

Conferences, seminars

NQL4 2019-2020

Recommendations

Contact person	Cyprian Velems
Occupation	Department Manager
Company	Woolworths
Telephone number	078 414 1282

Additional information

Your hobbies	Reading Cooking
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2021-06-00 (4 years)
Salary you wish	0000 R per month
How much do you earn now	0000 R per month