



Coceka Mgcina

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for inservice training for business management I have N6 certificate

I am also looking for security job I have Grade C with Psira certificate

I'm a hard worker Im always eager to learn new things I can work under pressure and working with out supervision as long as I know my job description

Preferred occupation Inserve training
Security jobs

Contacts and general information about me

Day of birth	1991-01-16 (33 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.03 iki 2020.06
Company name	Thekwini municipality
You were working at:	Learnership
Occupation	contract
What you did at this job position?	Streamings

Education

Educational period	nuo 2018 iki dabar
Degree	Certificate
Educational institution	Thekwini tvet college
Educational qualification	N6 certificate in business management
I could work	At office

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent

Computer knowledge

I know Microsoft word ,micro soft excel ,micro soft aoutlook

I can do data base I can type leatters by

mail merge and Microsoftt word I can draw payslip by Excel

Conferences, seminars

I didn't attend conferences

Recommendations

Contact person	Thulani Ngwazi
Occupation	Manager
Company	Thekwini municipality
Telephone number	0319061051
Email address	cocekamgcina39@gmail.com

Additional information

Your hobbies	I like to read books and magazines I like to watch soppies and Gym
Driver licenses	None
Salary you wish	R3 500 R per month
How much do you earn now	R2500 R per month