

# **Sanele Marcia Qwabe**

## Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for an Administration job, I am an ambitious Female who is prepared to achieve the desire goals of the job description. I have six(6) years experience in IKS as an IKS Recorder and one(1)year IKSDC Assistant. I am a hard worker, self motivated, goal oriented individual who is always looking for a challenge to enhance my skills and knowledge. I like to interact with other people and adapt easily to different kinds of environment, I am a fast learner who always eager to learn new things.

Preferred occupation      Generals  
General jobs

Preferred work location      Johannesburg  
Gauteng

## **Contacts and general information about me**

Day of birth 1984-01-19 (41 years old)

**Telephone number** *Information is available only for registered users.* [Sign in](#)

**Email address** *Information is available only for registered users.* [Sign in](#)

## Work experience

Working period **nuo 2014.02 iki 2019.12**

Company name Department of Science and Technology

You were working at: Other jobs

## Occupation Field Workers

What you did at this job position? IKS Recorder

## Education

Educational period	<b>nuo 2001.01 iki 2004.12</b>
Degree	Grade 12 / Matric
Educational institution	Majuba College
Educational qualification	Certificate
I could work	Yes

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
isiZulu	good	good	good

### **Computer knowledge**

Application of a word Processing Programme

Application of a spreadsheet Programme

### **Conferences, seminars**

Umfolozi TVET College

Computer Step by Step

### **Recommendations**

Contact person	Mr.Mdumiseni Nxumalo
Occupation	IKSDC coordinator
Company	Department of Science and Technology
Telephone number	0824759301
Email address	Saneleqwabe@90gmail.com

### **Additional information**

Your hobbies	I like to socialize and meet new people I like to listing music
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2017-12-00 (8 years)
Salary you wish	9000-10000 R per month
How much do you earn now	Unemployed R per month