



Noluthando Kubheka

What job i'm looking for? My positive points

- I'm a 30 year old goal driven female who has a passion for administration and customer service.
- I work exceptionally well within a team as well as individually.
- I am computer literate, can communicate via email and I have great telephonic etiquette.
- I am a fast learner and very good at problem solving, I can think on my feet when under pressure.
- I meet deadlines / targets and I perform all duties assigned to me to the best of my abilities.
- I love adding value wherever given a chance.

Contacts and general information about me

Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2013.09 iki 2016.03
Company name	Truworths (uzzi)
You were working at:	Direct sales consultant
Occupation	Sales consultant and cashier

Working period **nuo 2018.06 iki 2019.11**
 Company name ITalk Call Center Solutions
 You were working at: Telemarketers
 Occupation Call center agent
 What you did at this job position? Outbound calls

Working period **nuo 2020.10 iki 2021**
 Company name Fidelity Security Group
 You were working at: Operations controller
 Occupation Administrator
 What you did at this job position? Administration

Education

Educational period **nuo 2011.11 iki 2012.12**
 Degree Grade 12 / Matric
 Educational institution Siphosini high school

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
isiXhosa	very good	very good	very good
Sesotho	good	good	good
Afrikaans	basic	good	good

Computer knowledge

Microsoft office, excel , word, Adobe

Recommendations

Contact person Olivia Fritz
 Occupation Mananger
 Company Fidelity security services
 Telephone number 0837264662

Additional information

Your hobbies Reading
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
 Driver license from 2017-05-00 (8 years)
 Salary you wish 12000 R per month
 How much do you earn now 7800 R per month

