



# Karabo Madia

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for an administration job or any job that has to do with computers hence I am very good with computers, I am a very fast learner and pays attention to details. I love being an administrator because I am highly organised. Also, I enjoy being in such an important supportive role that allows me to work with lot of people.

I also think that there is always a way to learn within this industry, which helps me feel like I am constantly developing my skill set.

Preferred occupation	Online data processor IT, computing jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1997-03-27 (28 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	Information is available only for registered users. <a href="#">Sign in</a>
Email address	Information is available only for registered users. <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2021.02 iki 2021.06</b>
Company name	Andrew Anthony primary school
You were working at:	Teachers
Occupation	Assistant teacher
What you did at this job position?	Data capturing, typing full examination papers, making printouts, screening teachers and learners then capturing Temperatures in the laptop

## Education

Educational period	<b>nuo 2018.01 iki 2020.12</b>
Degree	Degree
Educational institution	Richfield graduate institute of technology
Educational qualification	Bachelor of science in IT

#### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

#### Computer knowledge

I excel in Microsoft word, excel and PowerPoint

#### Recommendations

Contact person	Lucky Chibwe
Occupation	Lab tutor
Company	Richfield
Telephone number	0843310412
Email address	info@richfield.ac.za

#### Additional information

Your hobbies	Community service or charity work Creative arts, including writing, music Cooking, singing Determination and commitment Patience
Driver licenses	None
Salary you wish	R10000-R14000 R per month