

## Thembisa Sosibo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Any admin work nor community development work.

Familiarity with computer programmes, organisational and administrational skills.

I was handling incoming and outgoing correspondence.

Taking meeting minutes.

Provide logistical support for the Directorate.

Furthermore i was responsible of compiling demographic profile and statistics information.

I will endeavor to effectively perform all my tasks as enforced by you and maintain the standard as defined by you.

Preferred occupation Administrators

Administrative jobs

Preferred work location Durban City

KwaZulu-Natal

Johannesburg

Gauteng

## Contacts and general information about me

Day of birth 1992-06-28 (33 years old)

Gender Female

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

Sign in

Sign in

## **Additional information**

Salary you wish 10 000 R per month How much do you earn now 5000 R per month