



Joyceline Bonita Jantjies

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a administrative or managerial job that can show my for potential. I have great leadership skills, am innovative, I have good problem solving skills. I do love to learn and explore my abilities. I have a degree in Psychology and am busy obtaining my honours degree at Unisa.

Preferred occupation	Filing clerk Administrative jobs
	Claims manager Administrative jobs
Preferred work location	Kimberley Northern Cape

Contacts and general information about me

Day of birth	1972-12-31 (52 years old)
Gender	Female
Residential location	Kimberley Northern Cape
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2018.06 iki 2022
Company name	PricewaterhouseCoopers
You were working at:	Administrators
Occupation	Filing Clerk
What you did at this job position?	Record Management, relief receptioning and administration

Education

Educational period	nuo 1991.01 iki 1991.10
Degree	Grade 12 / Matric
Educational institution	Pescodia High
Educational qualification	Matric
I could work	no

Educational period	nuo 2017.06 iki 2018.06
Degree	Certificate
Educational institution	University of South Africa
Educational qualification	Higher Certificate in Records and Archives
I could work	PwC

Educational period	nuo 2018.07 iki 2021.10
Degree	Degree
Educational institution	University of South Africa
Educational qualification	BA (Health and Social Science) Psychological Counseling
I could work	PwC

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Can work on excel, word, powerpoint, windows office and Adobe.

Conferences, seminars

N/A

Recommendations

Contact person	Kevan Moodley
Occupation	Partner at Pwc
Company	PricewaterhouseCoopers
Telephone number	(053)8079202
Email address	kevan.moodley@pwc.com

Additional information

Your hobbies	Swimming, walking and sewing
Driver licenses	None
Salary you wish	R20 000 R per month
How much do you earn now	R8 500 R per month

