



Mputumi Mtshazo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am trustworthy person and i'm willing to share my skills and knowledge, consistency in the world of work. Also allow my self to work with other people. I like to synergies and work in a team work. I like to socialize and respect people.

Contacts and general information about me

Day of birth	1997-04-12 (28 years old)
Gender	Male
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2018.04 iki 2019.04
Company name	Mfuleni day hospital
You were working at:	Receptionist
Occupation	Clerk
What you did at this job position?	Answer telephone, filling folders, Booking for clinic visiting.

Working period	nuo 2019.11 iki 2020.01
Company name	PEPKOR
You were working at:	Pickers, packers
Occupation	General work
What you did at this job position?	Packing and administration

Working period	nuo 2021.01 iki 2022.01
Company name	Leisure pedic
You were working at:	Car drivers
Occupation	General work
What you did at this job position?	Assistance to delivers

Education

Educational period	nuo 2015.01 iki 2017.12
Degree	Grade 12 / Matric
Educational institution	Matric
Educational qualification	Matric
I could work	Yes

Educational period	nuo 2019.01 iki 2021.06
Degree	Certificate
Educational institution	Northlink college
Educational qualification	Human Resource management N6 a
I could work	Not yet still seeking for job

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	good	fluent	fluent

Computer knowledge

Ms word
 Excell
 Typing
 Printing of documents

Conferences, seminars

Crysalis Academy for youth develop leardership and skill training in 2018 three months course.

Recommendations

Contact person	Mr Gaji
Occupation	Operational manager
Company	Mfuleni day hospital
Telephone number	0825903890
Email address	Mtshazo@gmail.com

Additional information

Your hobbies	I like sport, Music exercising and play with children also reading books.
Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	4000 R per month

