



# Mputumi Mtshazo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am trustworthy person and i'm willing to share my skills and knowledge, consistency in the world of work. Also allow my self to work with other people. I like to synergies and work in a team work. I like to socialize and respect people.

## Contacts and general information about me

Day of birth	1997-04-12 (28 years old)
Gender	Male
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2018.04 iki 2019.04</b>
Company name	Mfuleni day hospital
You were working at:	Receptionist
Occupation	Clerk
What you did at this job position?	Answer telephone, filling folders, Booking for clinic visiting.

Working period	<b>nuo 2019.11 iki 2020.01</b>
Company name	PEPKOR
You were working at:	Pickers, packers
Occupation	General work
What you did at this job position?	Packing and administration

Working period	<b>nuo 2021.01 iki 2022.01</b>
Company name	Leisure pedic
You were working at:	Car drivers
Occupation	General work
What you did at this job position?	Assistance to delivers

## Education

Educational period	<b>nuo 2015.01 iki 2017.12</b>
Degree	Grade 12 / Matric
Educational institution	Matric
Educational qualification	Matric
I could work	Yes
Educational period	<b>nuo 2019.01 iki 2021.06</b>
Degree	Certificate
Educational institution	Northlink college
Educational qualification	Human Resource management N6 a
I could work	Not yet still seeking for job

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	good	fluent	fluent

### **Computer knowledge**

Ms word  
Ecxell  
Typing  
Printing of documents

### **Conferences, seminars**

Crysalis Academy for youth develop leardership and skill training in 2018 three months course.

### **Recommendations**

Contact person	Mr Gaji
Occupation	Operational manager
Company	Mfuleni day hospital
Telephone number	0825903890
Email address	Mtshazo@gmail.com

### **Additional information**

Your hobbies	I like sport, Music exercising and play with children also reading books.
Driver licenses	None
Salary you wish	8000 R per month
How much do you earn now	4000 R per month

