



Busisiwe Sithole

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am very interested in Human resource, I am a graduate in psychology and labour Relations from the northwest university. I participated in peer helping program in the Northwest University which is designed to help students with problems academically and personally. I have learnt a lot in participating in the peer helping program which helped me gather some core values in working with people. The values that I will add to your company are respect, honesty, discipline, integrity and fairness.

I am currently about to finish my internship in HR which I have learnt a lot. My duties included Terminations, Capturing, Translating, Presiding officer, Disciplinary Hearings, Recruitment, Injury on Duty, Transfers and Reinstatement, Giving out warnings and consultations, Creating and updating Spread sheet, Dealing with grievances and complains, Updating CCMA records, Doing Appeals, Attending to Excessive sick leave, Administration.

I am an honest person who is willing to learn and contribute. The values that I will be bringing to the company are integrity, fairness, results, discipline and respect. I have time management skills, good

problem-solving skills, I am a good team player and I am also able to work independently.

Thank you very much for considering my application for candidacy.

Preferred occupation

Administrators

Administrative jobs

HR specialists

Management, human resources jobs

HR intern

Management, human resources jobs

Data capturers

Administrative jobs

Recruitment professional

Management, human resources jobs

Preferred work location

Mbombela / Nelspruit

Mpumalanga

Contacts and general information about me

Day of birth

1998-08-01 (27 years old)

Gender	Female
Residential location	Sedibeng Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	14000 R per month
How much do you earn now	10000 R per month