

Fezekile Mhlobo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking administration jobs.

I have good communication and negotiation skills , a very well-bred discussant .I believe in self-determination and empowerment of young minds for academic excellence and outstanding personal development. Serving as a student representative in the University has taught me hard work every day to execute all the tasks entrusted to me in good faith and I have always delivered good results as a facilitator between the students and University management. I can fluently speak isiXhosa and English good. Available and willing to relocate.

Preferred occupation Administrators
 Administrative jobs

Preferred work location Johannesburg
Gauteng

Contacts and general information about me

Day of birth 1996-12-10 (29 years old)

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Work experience

Working period **nuo 2021.06 iki 2022.01**

Company name WALTER SISULU UNIVERSITY

You were working at: Medical receptionist

Occupation Reception Assistant

What you did at this job position? Data capturer, filing, Write report

Education

Educational period	nuo 2021.01 iki 2021.12
Degree	Honours
Educational institution	WALTER SISULU UNIVERSITY
Educational qualification	HONOURS OF BACHELOR OF ADMINISTRATION
I could work	PUBLIC AND PRIVATE MINES
Educational period	nuo 2018.01 iki 2020.12
Degree	Degree
Educational institution	WALTER SISULU UNIVERSITY
Educational qualification	BACHELOR OF ADMINISTRATION
I could work	ADMINISTRATIVE JOBS
Educational period	nuo 2015.01 iki 2017.12
Degree	Grade 12 / Matric
Educational institution	NOZUKO SENIOR SECONDARY SCHOOL
Educational qualification	NATIONAL SENIOR CERTIFICATE
I could work	ANY JOB

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
Setswana	basic	basic	basic

Computer knowledge

Able to use Microsoft excel, word and Power point, outlook

Conferences, seminars

Commerce and Administration it was 2020 on 5th of August.

Recommendations

Contact person	PHYLIAS PASIKA
Occupation	TEACHER
Company	DEPARTMENT OF EDUCATION
Telephone number	078 732 4427
Email address	ayabongapasika@gmail.com

Contact person	Dr.T.V.Mangxa
Occupation	Manager@ Health Department Walter Sisulu University
Company	HEALTH DEPARTMENT
Telephone number	047 502 2254/ 066 513 1010
Email address	tmangxa@wsu.ac.za
Contact person	Prof.S.Balkaran
Occupation	Lecturer@Walter Sisulu University
Company	WALTER SISULU UNIVERSITY
Telephone number	071 128 2104
Email address	sbalkaran@wsu.ac.za

Additional information

Your hobbies	Cooking, Soccer and Adminiinistrative books
Driver licenses	None
Salary you wish	R18 000 R per month
How much do you earn now	R0.00 R per month